

## Monthly Statistics Report Reports are due by the 5<sup>th</sup> of each month.

Fax 717-561-4636 or enter online at <a href="https://www.centralpafoodbank.org">www.centralpafoodbank.org</a> PWW System

Cartina							
Section 1							
NAME OF AGENCY:		AGENCY #					
ADDRESS:							
CITY:							
	TY:PHONE:						
CONTACT:							
Note: If any agency contact information is to be updated, please contact the Agency Relations Department.							
Section 2		0-17 yrs	18-59 yrs	60+ yrs	Total Clients	Total Households	
Food Pantries If there is no distribution in a month, enter zeros & submit	Registered Hshlds				$\rightarrow$		
	Registered Clients						
form or enter online. Only enter #'s in designated boxes.		_					
Add clients down the page, Add households down the page.	New Househlds				$\rightarrow$		
	New Clients						
Please Note: In JULY,						-	
ALL CLIENTS are NEW!	! Total Clients				]		
*Duplicate Households How many households are served by your pantry program more than one time this month?		Total Combined Clients:					
	n	Total Combined Households:					
		Duplicate Househol			· · · · · · · · · · · · · · · · · · ·		
PLEASE VERIFY YOUR MATH!						,	
Section 3					Total Number of		
Soup Kitchens and/or Emergency Shelters					Meals Served:		
Section 4	Total number of <u>DIFFERENT PEOPLE</u> served <u>once this month</u> (not meals).						
Cumplemental	A. Number of children served (0-17 years):						
Supplemental	B. Number of adults served (18-59 years):  C. Number of senior citizens served (60+ years):						
Programs		tal number of people served (A+B+C)=					
			th -				

Statistics Reports are required for each month of service by the 5<sup>th</sup> of the month following food distribution. This report is a MANDATORY requirement in accordance with your Membership Agreement. This report can be completed online, faxed to 717-561-4636, or mailed to CPFB, 3908 Corey Road, Harrisburg, PA 17109. Any questions can be directed to the Agency Relations Department. Reports must be up to date in order to access inventory from the Food Bank. Rev. 6-2014