



**Job Title:** Health Innovations Intern

**Location:** Central Pennsylvania Food Bank – Harrisburg, PA

**Reporting Relationship:** Health Innovations Manager

**FLSA Status:** Non-Paid Internship

**Prepared By:** Andy Dessel

**Approved By:** Lisa Kreider

**Approved Date:** September 25, 2019

**Position Summary:** The Health Innovations Intern will work under the guidance and direction of the Health Innovations Manager to become familiar with the operations and outreach with healthcare providers, insurers, and other health-related entities to identify and address food insecurity and access for individuals served by these institutions.

**Learning Objectives and Goals:**

- Research and develop an informational toolkit identifying evidence based best practices in food as medicine programs.
- Work with health provider partners to develop meal plans for patients who are facing food insecurity.

**Functions and Responsibilities:**

- Research medically tailored food meals.
- Research a health food delivery service that will bring nutritious, affordable meals directly to people living in areas that don't have adequate access to fresh foods that are part of a healthy diet and help reduce food insecurity and health disparities for individuals.
- Assist the Health Innovations Manager with food distributions onsite at hospitals/clinics.
- Assist with food insecurity screening at patient visits and community resource referrals.
- Provide SNAP application assistance at hospitals/clinics.
- Support the coordination of health-focused activities for clients at food distribution sites.
- Assist the Health Innovations Manager working with partners in providing nutrition and health education programming.
- Provide health insurance application assistance.

**Other Duties:**

This intern position description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the internship.

**Education:**

Internship is open to current freshmen through seniors and/or graduate students working toward a bachelor's degree in Health Care, Communications, Public Policy/Health Policy and Administration or related field with a minimum overall GPA of 3.0.

**Knowledge, Skills, and Abilities:**

- Demonstrate excellent written and verbal communication skills; comfortable talking with the general public.
- Knowledge of Microsoft Office Suite and 365, including the internet, email, and Outlook.
- Ability to operate standard office equipment (machines, tools, and devices) used in performing only the essential function include computer and related equipment, calculator, photocopier, fax machine, and telephone.
- Conditions may include working closely with others, working alone, and working protracted or irregular hours.
- Must be able to occasionally lift or move up to 25 pounds.
- The work environment is typically quiet.
- Must have reliable transportation.