

## Appendix D: Sample Contributor Letter

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Happy Valley Bank  
1234 Main Street  
Downtown, PA 00000

April 1, 2023

To Whom It May Concern:

On behalf of Happy Valley Bank (FEIN ##-#####), I would like to affirm our commitment of \$50,000.00 for fiscal year 2023–2024 to the Southside Community Development Corporation of Downtown, Pennsylvania.

We understand that this will be considered under the Neighborhood Assistance Program and would receive 55% in state tax credits on this amount if the application is approved.

Please direct correspondence to our CFO – W.E. Coyote at [wecoyote@happyvalleybank.com](mailto:wecoyote@happyvalleybank.com).

We look forward to our continued support of the neighborhood revitalization program in the Southside community.

Sincerely,

W.E. Coyote CFO  
Happy Valley Bank  
[wecoyote@happyvalleybank.com](mailto:wecoyote@happyvalleybank.com)