



CENTRAL  
PENNSYLVANIA  
**FOOD BANK**  
No One Should Be Hungry

# AGENCY ORDERING ORIENTATION

The Agency Services Department of the Central Pennsylvania Food Bank offers monthly agency ordering orientations to acquaint agency and potential agency representatives with the Food Bank's ordering process. Before signing up for this live training, you must watch the Agency Orientation Video and complete a short quiz. The live Ordering Orientation includes, but is not limited to the following:

- Review of the Inventory List and Ordering Procedures
- Answer any questions regarding the Orientation Video

***Orientation is mandatory for new partners and for new staff and/or volunteers associated with current agencies. This training is necessary for those who are authorized to access Food Bank inventory and/or services on behalf of your agency.***

## **2024 Orientation Schedule** *Schedule is subject to change.*

**January 8 – (1 pm – 2 pm)**

**February 12 – (11 am – 12 pm)**

**March 11 – (1 pm – 2 pm)**

**April 8 – (11 am – 12 pm)**

**May 13 – (1 pm – 2 pm)**

**June 10 – (11 am – 12 pm)**

**July 8 – (1 pm – 2 pm)**

**August 12 – (11 am – 12 pm)**

**September 9 – (1 pm – 2 pm)**

**October 14 – (11 am – 12 pm)**

**November 11 – (1 pm – 2 pm)**

**December 9 – (11 am – 12 pm)**

Before signing up for this live training, you must watch the Agency Orientation Video and complete a short quiz. Register online at [www.centralpafoodbank.org/agency-resources/trainings/](http://www.centralpafoodbank.org/agency-resources/trainings/)

***For more information, contact:***

Agency Services Department at: 717.724.3184 (Harrisburg) or 570.321.8023 (Williamsport) or [arinfo@centralpafoodbank.org](mailto:arinfo@centralpafoodbank.org).